

University of Wisconsin–Oshkosh
Professional Sales Program Resume Book

Spring 2026 class

Organized by first names of students in the program

ALEX BIRCHBAUER

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OBJECTIVE

I am motivated college student pursuing a degree in Marketing and Supply Chain Management with experience in customer service and teamwork, seeking a sales internship to develop client relationships and drive business growth. An opportunity that will allow me to apply academic knowledge, give me a hands-on experience, and contribute to business success. Passionate about leveraging emerging technologies to drive innovation, efficiency, and customer base growth.

EDUCATION

University of Wisconsin – Oshkosh – Oshkosh, WI | Anticipated May 2027

Bachelor of Business Administration in Marketing and Supply Chain Management, Certificate in Sales

GPA: 3.656/4.000

EXPERIENCE

Sales Advisor – Best Buy - Oshkosh, WI | September 2025 – Present

- Provide personalized product recommendations based on customer needs in electronics, appliances, and home entertainment
- Deliver exceptional customer service in high-paced environments using product knowledge
- Maintained an up-to-date knowledge of products and features to ensure an informed sale
- Talk the customer through the purchase including offering warranties and services for post-purchase experience
- Created customer retention through different membership programs and Best Buy cards
- Work collaboratively with co-workers to maximize resources and ensure a positive experience for customers

Field Technician – American Animal Control – Jackson, WI | April 2024 – August 2025

- Completed and passed DATCP certification license exam, enabling management of a larger customer base
- Achieved top 10% rating for customer satisfaction and retention
- Demonstrated time management and organizational skills to schedule appointments efficiently
- Closed sales generating revenue

Cook / Customer Service – Marko’s Pizza - Germantown, WI | July 2021 – January 2024

- Maintained composure and productivity in fast-paced environments to ensure customer satisfaction
- Trained new staff in restaurant standards, leveraging leadership and communication skills
- Collaborated with staff to deliver high-quality products while multitasking during peak hours
- Trusted to manage peak periods, demonstrating reliability and strong performance under stress
- Contributed to a positive team atmosphere through adaptability and effective communication

INVOLVEMENT & LEADERSHIP

- **President, Marketing and Sales Club**, University of Wisconsin – Oshkosh | June 2025 – Present
- **Varsity Football Captain**, Germantown High School, Germantown, WI | August 2022 – November 2022
- **Leadership Group**, Germantown High School, Germantown, WI | November 2021 – June 2022

Alexander Hlavinka

Milwaukee, WI | 262-993 3394 | alexhsports@hotmail.com

Education

University of Wisconsin-Oshkosh-Bachelor of science in psychology (expected graduation 2027)
GPA: 3.00/4.00

New Berlin West Highschool - New Berlin, WI
(2019-2023)

Experience

- **Electrical Systems Intern** | Staff Electric Co., Inc, Milwaukee, WI (May 2025 – Sept 2025)
 - Worked alongside electricians and technicians on commercial construction sites.
 - Assisted with demo and installation of electrical components at Children's Hospital. (Froedtert/MCW Campus)
 - Developed Hands-On knowledge of electrical wiring, design, and safety standards.
- **Logistics Intern** | Staff Electric Co., Inc, Milwaukee, WI (May 2024 – Sept 2024)
 - Assisted with Revit drafting, electrical estimating, and tool/prefab Logistics.
 - Supported warehouse and office operations for electrical construction projects.
 - Strengthened understanding of electrical industry workflows and project coordination.
- **Entrepreneur** | MNA Kicks LLC., Milwaukee, WI (Feb 2023 – Feb 2025)
 - Managed buying and reselling of sneakers, analyzing market trends to maximize profit margins.
 - Built and maintained customer relationships through online platforms and direct sales.
 - Handled inventory, pricing, marketing, and order fulfillment independently as a business owner.
- **Team Member/Balloon-Tech** | Party City, Brookfield, WI (Oct 2022 – Feb 2023)
 - Provided hands-on customer service as a Seasonal Associate, assisting customers with purchases and product questions.
 - Designed and prepared balloon arrangements as a Balloon Technician, ensuring quality and timely setup.
 - Processed transactions accurately while delivering friendly cashier and customer service support.

- **Intern** | DCI Artform, Milwaukee, WI (May 2021 – Sept 2021 & May 2022 – Sept 2022)
 - Supported project managers and performed grounds and facility work.
 - Assisted with on-site Logistics and workflow coordination for multiple projects.
 - Gained professional experience in organization, teamwork, and problem solving.

- **Sales Associate** | Walmart, Waukesha, WI (Dec 2019 – Nov 2022)
 - Assisted customers with product questions and locating merchandise in a fast-paced retail environment.
 - Gained knowledge of how important Customer-service is.

- **Food Prep/Cook** | Matteo's Italian ristorante, Waukesha, WI (Oct 2018 – Sept 2019)
 - Prepared ingredients and assisted with cooking dishes in a fast-paced Italian restaurant kitchen.
 - Followed recipes and food safety standards to ensure quality and consistency.
 - Maintained a clean, organized workspace while supporting kitchen staff during busy shifts.

- **Grounds Crew/Caddie** | Deer-Haven Golf Course, New Berlin, WI (Apr 2018 – Nov 2018)
 - Maintained course grounds by mowing, trimming, and preparing tee boxes and greens to ensure quality playing conditions.
 - Assisted golfers as a caddie by carrying bags, providing course knowledge, and supporting pace of play.
 - Demonstrated strong work ethic and teamwork while working outdoors in varying weather conditions.

Skills

- **Communication Skills**
- **Problem-Solving Skills**
- **Teamwork and Collaboration**
- **Leadership Skills**
- **Adaptability and Flexibility**
- **Time Management and Organization**
- **Attention to Detail**
- **Technical Skills (Revit, Acad)**
- **Customer Service Skills**
- **Estimating Skill**

Alexis Holz

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Education

University of Wisconsin-Oshkosh
Bachelor of Arts
Major in Communications
Certificates in Sales and Marketing

Oshkosh, WI
Expected May 2027

Experience

Guest Services Clerk

Festival Foods

Oshkosh, WI
August 2025-Present

- Assist guests with concerns and questions
- Process refunds
- Provide product information
- Answer phone calls
- Document issues

Front End Team Member

Menards

Pewaukee, WI
May 2024-Present

- Put away merchandise
- Ensure guests navigating the store effectively, to increase sales
- Help team members with guest interactions
- Maintain a clean work environment
- Support guests with questions about merchandise

Team Lead

Panera Bread

Pewaukee, WI
July 2021-Dec 2023

- Kept team members on track
- Handling cash drawers
- Managing a steady food production line
- Motivating team members
- Training new team members

Skills

- Communication
- Problem Solving
- Collaboration
- Leadership

Allison Dux
Oshkosh, WI | Allisondux24@gmail.com
(920) 948-5745 | <https://www.linkedin.com/in/allison-dux>

Skills

- Time Management
- Microsoft Excel, Word, PowerPoint
- Customer Service
- Data Analysis
- Team Collaboration
- Leadership and problem solving

Work Experience

Theo's 24 Steakhouse, Fond du Lac, WI.

Waitress

May 2024 - Present

- Strong communication skills, along with excellent interpersonal and customer services skills from always being in contact with face-to-face conversations and tending to customers' needs
- Deliver friendly and attentive service to guests, creating positive dining experiences and encouraging repeat business
- Balance multiple responsibilities by taking orders, processing payments, and training co-workers

Scooter's Coffee, Fond du lac, WI.

Barista

June 2023 - January 2024

- Delivered exceptional customer service, ensuring a positive experience for all customers
- Quick learner and very adaptable to learning new techniques and technology, very familiar with operating different POS systems properly
- Efficiently managed customer orders, prepared a variety of beverages, and handled food preparation

Ala Roma Pizza and Pub, Fond du Lac, WI.

Hostess

November 2021 - July 2022

- Took the lead and initiative in training new employees, highlighting the importance of customer service and collaborating as a team efficiently
- Welcomed and seated guests in a friendly and professional manner
- Carefully managed check settlements and maintained accuracy and timely service

Education

University of Wisconsin' Oshkosh | Oshkosh, WI

Bachelor of Business Administration in Marketing

- Expected to graduate: May 2027
- Major: Marketing
- GPA: 3.3

Ava Sippel

avasippel@gmail.com - sippelav48@uwosh.edu - (920) 979- 2165 - N6956 Hillview Road St. Cloud, WI

Objective

As a motivated junior pursuing a career in sales and relationship management, I bring strong interpersonal skills, a competitive drive, and a natural ability to build and maintain meaningful client relationships. I am driven to create value for the organization by strengthening client relationships, supporting team objectives, and continually improving my skills to achieve measurable results.

Experience

SERVER | THE BAR, OSHKOSH, WI | NOVEMBER 2024 – PRESENT

- Work with POS system to place orders, manage bills, and handle complimentary items.
- Ensure customer satisfaction by promptly addressing concerns and resolving issues.
- Develop relationships with regular customers to enhance their experience.
- Coordinate with kitchen staff and manage tables efficiently during peak hours to ensure timely, accurate service.

LOCAL BRANCH MANAGER | COLLEGE WORKS PAINTING, FOND DU LAC, WI | FEBRUARY 2026 – PRESENT

- Manage full-cycle operations of a residential painting business, including marketing, sales, budgeting, production, and customer service.
- Generate leads through strategic door-to-door marketing, referrals, and community networking efforts.
- Conduct in-home estimates, presented proposals, and closed residential painting contracts.
- Develop and maintain strong customer relationships to ensure satisfaction, referrals, and repeat business.
- Recruit, hire, train, and supervise a team of painters to execute projects efficiently and safely.

BUSINESS DEVELOPMENT INTERN | MICHELS CORPORATION, BROWNSVILLE, WI | May 2025 – August 2025

- Tracked, managed, and organized potential project opportunities to support strategic partner development efforts, utilizing Salesforce to maintain accurate records and improve lead tracking efficiency.
- Created tailored communications and presentations to support engagement with current and prospective partners and clients.
- Expanded knowledge of the various roles within business development and gained transferable insights into broader business development practices.
- Participated in internal and external meetings to observe and understand team collaboration, sales strategy, and decision-making dynamics.

DESIGN ASSISTANT AND SOCIAL MEDIA ASSISTANT | SIGNATURE HOMES ADASHUN JONES | MAY 2024 – AUGUST 2024

- Collaborated with designers to create visuals for clients, emphasizing presentation and aesthetic elements.
- Captured and edited photos to showcase the construction and design process of Signature Homes.
- Produced content highlighting the quality and craftsmanship of company projects to educate and engage potential clients.

Education

UNIVERSITY OF WISCONSIN-OSHKOSH | FALL 2023 – PRESENT

- Perusing a degree in Marketing, with a minor in Communication, and certificate in sales
- Currently enrolled in the Honor's college with a 3.748 GPA
- Expected graduation date May 2027

Extracurricular Activities:

WOMEN IN BUSINESS CLUB AT UW-OSHKOSH

Allows me to network and build connections with other women attending college and local business professionals.

BIG BROTHERS BIG SISTERS OF FOND DU LAC.

I recently just started the process of finding my "little." This will allow me to build mentorship skills and give back to my community.

STUDENT MANAGER OF THE UW-OSHKOSH FOOTBALL TEAM (volunteer position).

My role is to assist the director of operations. I assist in a wide variety of various tasks such as travel planning, recruiting visits, and social media. Allowing me to build a wide range of skills that will be useful for various future endeavors.

VOLUNTEER AT A PROGRAM CALLED MISSION 4.0.

Supervised 4th–8th grade students in an open gym, ensuring safety, responsibility, and respect. Engaged with students through casual and meaningful conversations about school, family, and friendships. Also supported a positive and inclusive environment for sports and recreational activities.

Skills & Abilities

- Customer Service
- Team Orientated with leadership mentality
- Strong work ethic and motivation
- Excellent interpersonal and communication skills

Beyond the Resume

In my free time, I enjoy spending time with close family and friends. Building and maintaining meaningful relationships with those who support me most is something I value deeply. I take pride in surrounding myself with individuals who challenge me to grow, as I believe you become a reflection of the people you spend the most time with.

Brie L. Garza

(262) 365-1226 • quesogarza261@gmail.com • Oshkosh, WI

Education

University of Wisconsin-Oshkosh
Bachelor of Arts
Major: Communication Studies
Certificate: Sales Leadership

Oshkosh, WI
May 2027

Experience

Broan - NuTone

D-Can Assembly Line Employee

Hartford, WI
Summers 2025 and 2026

- Perform visual quality checks identifying defects, preventing errors, and completing rework
- Collaborate with a team of 10 to stay on pace with production goals, communicating issues quickly, and supporting a safe, organized work area

UW-Oshkosh Reeve Memorial Union

UWO Reeve Union Building Manager

Oshkosh, WI
January 2026 - Present

- Oversee daily operations of a multi-million-dollar university facility, including opening/closing procedures, walkthroughs, and ensuring all spaces are clean, safe, and fully prepared for events
- Lead an operations team of 20+ during shifts by assigning tasks, monitoring progress, and ensuring building needs are handled efficiently
- Managed a 500+ student event featuring celebrity guest Joey Bragg and assisted students, staff, and visitors with facility needs, ensuring smooth operations and a positive experience

UW-Oshkosh Center of Academic Resources

UWO Peer Mentor

Oshkosh, WI
January 2026 – Present

- Communicate professionally encouraging student confidence, motivation, and accountability
- Connect 100+ students with campus resources and services when additional support is needed, including tutoring and academic coaching
- Maintain accurate scheduling and follow-through by tracking sessions, documenting progress, and staying consistent with program expectations

Walt Disney World

Disney Intern

Orlando, FL
August 2024 – January 2025

- Achieved Ducktorate honor completing 50 additional learning hours outside of 40+ work hours and completing 6 credits through UW-Oshkosh
- Received 4 Disney Moustier certificates completing Leadership 101, Exploring Disney Hospitality, Career Readiness, and Financial Fitness
- Initiated memorable guest experiences enhancing signature quick service affairs and increasing intent-to-return by remembering each customer's name while greeting and serving out magic under 10 mins
- Provided exceptional timely service while delivering Disney magic to 600+ guests and received above average 19 Cast Compliments from guests

Summerfest

Backstage Security and Crowd Management

Milwaukee, WI
June 2025 - Seasonal

- De-escalated conflicts calmly resolving situations before becoming disruptive
- Handled issues such as weather alerts and lost children to ensure safety of 500+ staff and patrons

Carly Stamm

Driven student-athlete that enjoys working in a collaborative environment who is committed helping others succeed. Passionate about pursuing knowledge and sharing ideas. Enjoys connecting with others and building lasting relationships.



Education

Expected in
2027-05

Bachelor of Business: Sales Certificate

UW- Oshkosh - WI



Skills

- Customer service
- Organization
- Problem solving
- Leadership
- Supportive
- Adaptability



Experience

2026-01 -
Current

Bartender

The Cove, Winneconne, WI

- Persuade customers to get involved with the company (Sign in, Raffle, Sports brackets)
- Remain personable and professional when dealing with difficult customers or situations
- Maintain organization while multitasking in a fast paced work environment

2024-01 -
Current

Waitress

Greene's Pour House, Oshkosh, WI

- Clearly communicate with coworkers to support a team service
- Build and maintain positive customer relationships
- Trusted to manage tasks independently

2023-12 -
2024-03

Club Volleyball Coach

Spiketown , Appleton, WI

- Coached athletes in building physical skills, discipline, and mental toughness
- Planned and led structured practices to develop players
- Addressed conflict within a team through active listening and offering solutions



Contact

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Winneconne, WI 54986

Phone

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carlyjostamm7@gmail.com

Carter Coulter

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EDUCATION

University of Wisconsin Oshkosh

Bachelor Degree: Marketing

- Major in Marketing

Oshkosh, WI

May 2027

WORK HISTORY

M.Y. Landscaping

Landscape laborer

- Operate heavy equipment in tasks such as rock removal, mulch, and turf
- Arrive on time to locations and get machinery to a site on time and in working condition

Jackson, WI

June 2021 - Present

Carsyn Medical, LLC

Associate Sales Representative

- Spent time during the first two weeks shadowing sales representatives. Was taught how to assemble and disassemble medical device instrumentation
- Introduced myself to sterile processing managers to get authorization to enter sterile processing departments
- Assembled instruments, filled out paperwork, and had them serialized for upcoming cases
- Studied surgical techniques along with surgical instrumentation. Sales reps would come into the office and teach me what instruments went in order for surgical procedures to proceed

Colgate, WI

June 2024 - August 2024

Germantown Rec Center

Referee

- Guaranteed fair competition by remaining impartial in decision-making processes
- Reviewed and studied rulebooks to maintain current knowledge of updates and changes
- Kept track of time and scores during games

Germantown, WI

November 2019 - February 2020

SKILLS

- Problem solving skills
- A leader that has the ability to work in a team
- Analytical skills
- Strong work ethic
- Communication skills

VOLUNTEER INVOLVEMENT

- Volunteered at a local church for various things from food banks to baking pies for fundraising

ADDITIONAL INFORMATION

Currently an athlete playing football at UW-Oshkosh, and frequently volunteer at St. Boniface Church

Connor Suerth

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EDUCATION

University of Wisconsin Oshkosh

Bachelor Degree: Marketing

- Minor in Psychology

Oshkosh, WI

September 2022

EMPLOYMENT HISTORY

Guzman Y Gomez

Crew Member

Crystal Lake, IL

May 2024 - Present

- Deliver outstanding customer service by warmly greeting each patron upon arrival and promptly addressing any questions or concerns with a friendly and helpful attitude, ensuring a welcoming and efficient experience for all customers
- Prepare and assemble a variety of food items following Guzman y Gomez's detailed recipes and ingredient proportions, ensuring adherence to quality standards for flavor and portion sizes
- Operate point-of-sale (POS) system to accurately scan 100% of items, apply discounts, and manage returns; handle cash, credit, and digital payments with precision; and ensure efficient processing of transactions
- Sustain cleanliness and organization of up to 3 work areas, including kitchen, dining room, and restrooms, while remaining in compliance with health and safety regulations

Chick-Fil-A

Team Member

Crystal Lake, IL

February 2022 - January 2024

- Provided exceptional customer service by greeting customers warmly, taking orders accurately, and addressing inquiries or concerns
- Prepared and cooked food items according to Chick-fil-A's quality standards, ensuring timely and accurate food service
- Operated cash register, processed transactions, and controlled cash handling with precision
- Maintained a clean and organized work area, including dining and kitchen areas, while adhering to health and safety regulations

VOLUNTEER WORK

Saint Vincent De Paul

Volunteer

Oshkosh, WI

January 2024 - May 2024

- Performed various tasks, including organizing and distributing food and supplies to individuals and families in need, ensuring efficient and quality service
- Facilitated fundraising and community outreach efforts by participating in events and promoting organization's mission to local community
- Upheld to maintaining clean and organized facilities, including sorting donations and inventory

LANGUAGES

- English (Native)
- Spanish (proficient)

INTERNSHIP EXPERIENCE

Berkshire Hathaway

Internship

Woodstock, IL

January 2022 - May 2022

- Accompanied real estate agents and staff in various administrative and operational tasks, including managing property listings, preparing documentation, and coordinating appointments
- Performed with market research and analysis, gathering data on property values, trends, and neighborhood statistics to facilitate client recommendations and business decisions

Ethan Buelow

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53150 • 4148972399 • ethanbuelow95@uwosh.edu • <https://www.linkedin.com/in/ethan-buelow-026847285/>

EDUCATION

University of Wisconsin Oshkosh

Master of Business Administration (M.B.A.) Sales Candidate

Oshkosh, WI

May 2027

- National Society of Leadership and Success

HIGHLIGHTS OF QUALIFICATIONS

Revenue-generating sales professional, and MBA candidate has proven experience driving \$60,000+ in sales and contributing to \$1M+ team performance. Passionate towards leveraging data, technology, and helping out others while optimizing business development and engagement with customers. Seeking Summer 2026 internship in sales strategy or data-informed growth

EXPERIENCE

RK Sports, Inc Golfer's & Skier's Outlet

Oshkosh, WI

Retail Sales Associate

September 2025 - Present

- Generate consistent commission-based sales, through conducting needed assessments and tailoring equipment to customers needs, increasing average transaction value
- Accommodate 50+ customers daily while managing multiple transactions and resolving different inquiries about products, contributing to repeated and engaged business
- Collaborated with apparel and inventory managers to help constantly improve floor placement, product placement, and reduction when stock gets delayed
- Maintain an organized sales floor displays, allowing for a more enhanced customer experience while also supporting store operations

Tudor Oaks Senior Living Community

Muskego, WI

Dietary Aide/Dishwasher

September 2020 - January 2026

- Delivered daily meal service operations, while complying with healthcare sanitation standards
- Trained new staff on food safety protocols, and skills and procedures to improve workflow consistency
- Delivered compassionate and efficient service to residents while being in a fast-paced environment
- Earned recognition from supervisors for reliability, professionalism, and positive interactions with residents while keeping a positive attitude

Aruza Pest Control

Orlando, FL

Sales Representative Intern

May 2025 - August 2025

- Generated \$8,000+ in personal revenue, and \$60,000+ in sales by executing door-to-door prospecting
- Totalled to \$1M+ in team revenue by structured territory planning, and tracking daily performances
- Increased closing rates by applying a more objection-handling strategy, while having a customer principle
- Analyzed daily sales to help refine outreaching strategies, and maximize efficiency

DJ's Lawn and Sprinklers

Muskego, WI

Maintenance Crew Member

May 2020 - September 2020

- Completed landscaping and irrigation projects using shovels, and power tools to meet service deadlines
- Responded to urgent calls when repairs were needed whether it was early morning or late night, as well as collaborated with team members to resolve issues efficiently
- Conducted safety inspections to identify and mitigate potential hazards around jobsights

Muskego Athletic Association

Muskego, WI

Referee

September 2018 - September 2019

- Officiated youth sporting events, enforcing rules impartially to help maintain a game's integrity
- Managed high-pressure situations by making rapid decisions and settling conflicts within a couple seconds
- Coordinated multiple game schedules between referees while demonstrating leadership and composure

SKILLS

Business Development

Relationship Building & Communication

Time Management

Adaptability

Ethan Specht

Green Bay, WI
ethan.specht@icloud.com
(920) 366-9955(cell)

EDUCATION, AND CERTIFICATES

University of Wisconsin Oshkosh
Bachelors of Science
Major: Criminal Justice, Minor: Environmental Studies, Sales Certificate

Oshkosh, WI
Estimated Graduation May 2026
GPA 3.9

PROFESSIONAL EXPERIENCE

Allegiant Airlines

Ground Operations Agent

Appleton, WI

July 2025 – Present

- Abide by TSA and FAA regulations regarding Security Identification Display Areas
- Conduct thorough security searches of aircrafts ensuring compliance with TSA regulations to protect passengers, crew, and aircraft
- Adapt quickly to changing conditions including weather, delays, and other operational disruptions to ensure the safety and success of the operation
- Maintain situational awareness to identify hazards, security concerns, and operational risks

University of Wisconsin Oshkosh Dept of Residence Life

Resident Hall Desk Manager – Department of Residence Life

Oshkosh, WI

Jan 2023 – Present

- Interview, hire, train, schedule, and supervise up to 16 staff members
- Develop, coordinate, and enforce systems, policies, procedures, and productivity standards
- Troubleshoot resident hall discrepancies, procedural problems, and other various issues
- Conduct corrective action meetings when necessary

Bass Pro Shops

Cashier / Fishing Associate

Ashwaubenon, WI

June 2023 – Present

- Provide exceptional customer service to diverse populations ensuring a positive experience
- Bring forth a strong ability to multitask and prioritize tasks
- Work with any customer problems with grace and compassion
- Assist customers with product inquiries, store promotions, returns, policies, and offer product recommendations when appropriate

LEADERSHIP, INVOLVEMENT, & VOLUNTEER

Beta Theta Pi Fraternity

Vice President of Member Development

Vice President of Ritual

Risk Management Chair

IFC Founders Award Recipient

Oshkosh, WI

2023-2024

2024-2025

2024-2025

2025

UWO Wildlife Conservation Club

General Member

Oshkosh, WI

2023-2025

Christine Ann Domestic Abuse Center

Men Who Cook Event Volunteer

General fundraising (with Beta Theta Pi, raised over \$5,500)

General Service/Volunteer

Oshkosh, WI

2024-2025

2023-2025

2022-2025

UWO Intramurals

Badmitten

Softball

Oshkosh, WI

2023-2025

2025

Leadership Conferences

John & Nellie Wooden Leadership Institute for Men of Principle

Beta Theta Pi Keystone Leadership Academy (Member Education, Risk Management, Finance Tracks)

Association of Fraternal Leadership & Values

John & Nellie Wooden Leadership Institute for Men of Principle Intern

Oxford, OH, 2024

2024-2025

Indianapolis, IN, 2025

Oxford, OH, 2025

Evan Klumb

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EDUCATION

University of Wisconsin-Oshkosh

Bachelor of Business Communication

Certificates in Sales, Advertising, and Social Media

Oshkosh, WI

Expected Graduation Date: May 2027

WORK EXPERIENCE

Greene's Pour House at the Granary

Server/Bartender/Linecook

Oshkosh, WI

August 2025 - Present

- Exceptional verbal and interpersonal communication skills developed by adaptability in high-energy environments
- Resolve guest concerns professionally to maintain a positive dining experience
- Execute food preparation and line cooking with attention to quality, timing, and food safety standards
- Prepare and serve beverages in compliance with safety and alcohol regulations

Franklin Public Schools

Grounds and Maintenance Crew

Franklin, WI

June 2025 - August 2025

- Maintained school grounds, athletic fields, and outdoor facilities to ensure safety and appearance
- Responded promptly to maintenance requests to support daily school operations
- Followed safety regulations and district guidelines to maintain a secure environment

JT's Wash and Mart

Store Associate

Oshkosh, WI

October 2024 - March 2025

- Maintained a positive store environment by providing strong customer service skills
- Restocked merchandise and organized inventory displays to uphold overall store cleanliness and presentation standards
- Performed routine laundromat maintenance, including cleaning and assisting with repairs
- Processed sales of age-restricted products, and ensured compliance to company policies

Jellystone Park Camp Resort

Recreation Team Lead

Oshkosh, WI

April 2021 - July 2024

- Recognized as a top-performing employee with an emphasis in team building and guest experience
- Led interactive games and activities for families from diverse backgrounds, creating engaging and memorable guest experiences
- Enhanced campground's exciting atmosphere by performing as organization characters
- Fostered an inclusive and welcoming environment, encouraged community engagement

SKILLS

- Interpersonal & Verbal Communication
- Customer Relationship Management
- Conflict Resolution
- Team Leadership & Training
- Adaptability in High-Pressure Environments

- Time Management
- Social Media Fundamentals
- Microsoft Excel, Word, and PowerPoint
- POS Systems

Jack Budiac

Menasha, WI -Jackbudiac@gmail.com

(920)284-0572

Education

University of Wisconsin Oshkosh- Bachelor of business administration- Anticipated graduation- December 2026 Intended major: Marketing and sales.

WORK HISTORY

- Stocker- Fleet Farm- Appleton Wisconsin- August 2020 - June 2022. Teamwork skills were attained while working for the freight team at Fleet Farm, I was working with 3 to 5 co workers and helped learn to analyze prices and inventory.
- My next job was working at the Outagamie county landfill.
- I did landscaping for the past two summers. This last summer towards the end I got to be in charge of the crew.
- Disposal of landfill, cutting grass and picking trash. Worked alongside five coworkers and developed great connections with the coworkers.
- Acquiring people skills while working at the landfill was the biggest take away, the job also required employees to interact with at least 1 person I've never met before to help with unloading trucks or giving directions.
- Persuading people to take business cards and give us business was a great take away from landscaping, I would talk to 10 to 15 different people a day handing out cards.
- Directing the crew of about 2 to 5 of us per job was a great experience for me.

EXPERIENCES

Student- University of Wisconsin Oshkosh- Oshkosh WI- January 2020 - June 2022

- I had the opportunity last fall to help out a lady through Winnebago county. I went with my aunt who volunteers there and we cleaned up her yard.
- Being on the football team here has allowed me to volunteer a lot for UWO. I have reffed the 7 on 7 leagues, run concessions for the all star game and also help set up our career fair here at Kolf.

ACTIVITIES

Football team- UWO football- Oshkosh Wisconsin- August 2022 - February 2024

- Competed in football for Oshkosh for three years and being on the team here built connections through the team and built leadership and teamwork skills.

SKILLS & STRENGTHS

- I believe Teamwork is my greatest strength. I've played sports from 7 years old till 22 years old. Being on a sports team is similar to having to work together with others at work.
- Working at Fleet Farm for 2 years I worked with many types of people and was able to help those people whether it customers or new people employees.
- Approaching 10 to 15 people daily to take business cards was a great skill I learned while being a landscaper.

Jackson Fleischman

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EDUCATION

Bachelor Degree: Marketing/Sales: University of Wisconsin Oshkosh- Oshkosh, WI

Expected May 2026

- Certificate in Sales
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EXPERIENCE

Delivery Driver- Drexel Building Supply- Kewaskum, WI- September 2025 - Present

- Delivered high quality customer service when delivering materials for customers
- Controlled a wide variety of delivery routes all over Wisconsin
- Loaded and unloaded cargo efficiently, ensuring correct items were delivered timely and safely

Fulfillment Intern- Drexel Building Supply- Campbellsport, WI- May 2025 - August 2025

- Supervised team of interns to accurately relocate inventory into Kewaskum location
- Transferred material to create accurate inventory counts
- Researched and started to utilize Roadie to get material from place to place cheaper and faster

Merchant- Drexel Building Supply- Campbellsport, WI- December 2024 - February 2025

- Purchased building material to fulfill demand of products
- Analyzed data in Excel to order products for 8 different locations
- Interacted with suppliers to manage previously ordered items

Operations Specialist- Drexel Building Supply- Campbellsport, WI- May 2021 - August 2024

- Organize windows, doors, and materials to be delivered to large contractors in a safe manner
 - Operated large machinery to provide customers with building materials
 - Interacted with coworkers to distribute goods accurately and on time
 - Managed inventory when received through carriers and positioned into storage efficiently
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LEADERSHIP

Introduced a new club to the University of Wisconsin-Oshkosh through the Fishing Team and became president of the club, involved in organizing meetings and outings, making decisions to benefit club members, and helping the community

CERTIFICATIONS

The Occupational Safety and Health Administration Forklift Certified

Red Cross CPR Certified

SKILLS

- Team leadership and management
 - Communicate with co-workers to get projects done faster and efficiently
 - Proficient in computer fundamentals/Microsoft Office
 - Trip planning and coordination
 - Strong customer service
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EXTRA CURRICULAR

- Competing in collegiate bass fishing tournaments
- 2nd place at Lake Wisconsin College Bass Fishing Shootout, 2024
- Social Media Administrator for Friday Beers at the University of Wisconsin-Oshkosh

Kaylee Wald

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OBJECTIVE

Apply my academic knowledge and various work experience to obtain a full-time opportunity.

EDUCATION

University of Wisconsin - Oshkosh

Oshkosh, WI

Bachelor of Business Administration

May 2026

- Double Major in Human Resource and Marketing
- Certificate in Sales

EXPERIENCE

GLEASON CUTTING TOOLS

Loves Park, IL

Human Resource Internship

January 2026

- Supported full cycle recruiting for hourly and salaried roles by posting jobs, screening resumes, and coordinating interviews with plant and engineering leaders
- Assisted with new hire onboarding and orientation, including employment paperwork, HRIS data entry, and first-day logistics
- Maintained confidential employee records and updated HR systems to ensure accuracy and compliance
- Provided administrative support for employee relations, responding to basic policy, time-off, and benefits inquiries
- Assisted with HR compliance and safety initiatives, including training tracking, audit preparation, and required documentation
- Contributed to HR process improvement projects, such as updating onboarding materials, developing tracking tools, and supporting intern program initiatives

MICHELS CORPORATION

Brownsville, WI

Human Resource Internship – Learning & Development

May 2025 – August 2025

- Support Training Programs - Assist in organizing, scheduling, and coordinating employee training sessions, workshops, and onboarding programs.
- Content Creation - Help develop training materials such as presentations, manuals, e-learning modules, and job aids.
- Data Management - Maintain records of employee training, track attendance, and help analyze training effectiveness using surveys or feedback tools.
- Learning Systems Support - Work with Learning Management Systems (LMS) to upload content, enroll users, and troubleshoot issues.
- Collaboration - Work closely with HR, safety teams, and department managers to identify training needs and support development initiatives.
- Project Assistance - Contribute to ongoing L&D projects, such as leadership development, various trainings, or skills assessments.

OSHKOSH CORPORATION

Oshkosh, WI

Talent Acquisition Internship - Marketing Specialist

May 2024 – May 2025

- Employer Branding Support – Assist in crafting and promoting the company’s brand through social media, career pages, and recruitment campaigns.
- Social Media & Digital Marketing – Manage Glassdoor, Indeed, and other platforms to engage potential candidates.
- Event Support – Help organize career fairs, networking events, and information sessions.
- Job Advertising & Analytics – Assist in running and analyzing job ad campaigns - LinkedIn, Indeed, and Handshake.

- Candidate Engagement – Support outreach to passive candidates through email, social media, and direct messaging.
- Market Research – Analyze competitor hiring strategies and trends to improve recruitment efforts.

Talent Acquisition Internship – Coordination Team

- Sourcing Candidates – Identifying candidates through Workday sourcing.
- Recruitment Marketing – Creation of company branding packages to attract candidates.
- Candidate Experience – Direct communication with candidates to ensure hiring process moves forward without delay.
- Collaboration with Hiring Manager – Communication with hiring manager during interview confirmation steps
- Metrics and Reporting – Analyzing data through surveys to identify bottlenecks or areas of improvement in the recruitment process.
- Compliance – Ensuring all recruitment practices comply with local labor laws and regulations.
- Onboarding Support – Coordination to ensure a smooth onboarding process and follow up with new employees during early employment phase.
- After completing summer internship 2024, this position was extended to a full-year co-op for continued employment.

VALMET

Beloit, WI

Human Resource Assistant

May 2023 - August 2023

- Recruitment - Design of job descriptions, posting of employment positions, interviewing candidates, and creating employment offers.
- External Recruitment - Valmet representative at a university student event. Designed the employment brochure and was the lead for a Valmet employment table at the event.
- Employee Relations - Follow up on employee issues and corrective actions. Creating of social events to increase employee engagement.
- Business partnering in the implementation of in-person interaction programs.
- Lead resource for the coordination of the Summer Student Program, including meetings, weekly communications, and the generation/analysis of the student feedback program.
- Participation in the North America Human Resource bi-weekly meetings.

UNIVERSITY OF WISCONSIN OSHKOSH – HOCKEY CLUB

Oshkosh, WI

Team Manager

August 2023 - Present

- Lead marketing and digital presence for the team, including livestream promotion and social media strategy
- Manage and schedule content across social platforms to promote games, events, and team initiatives
- Coordinate and oversee a group of team members responsible for posting content, providing guidelines, branding direction, and posting schedules
- Increased visibility and engagement through consistent branding and targeted content around games and events
- Coordinated team logistics including scheduling, travel planning, and game-day operations

ACHIEVEMENTS / ACTIVITIES

- Manager of University of Wisconsin – Hockey Club (2023-2026)
- Vice President of Greek Unity for Panhellenic Council (2025)
- New Member Orientation Director of Alpha Xi Delta (2025)
- Membership Vice President of Alpha Xi Delta (2023-2024)
- Member of Alpha Xi Delta (2022-present)
- Valmet Intern Global recognition for redesign of the university corporate recruitment process. (2023)

SKILLS

- Human Resources - Full-cycle recruiting, onboarding & orientation, HRIS data management, employee records administration, compliance support, employee relations assistance, training coordination
- Talent Acquisition & Employer Branding - Candidate sourcing & screening, recruitment marketing, social media recruiting, job ad analytics, career fair coordination, candidate engagement
- Systems & Technical Tools - Workday, Dayforce, LinkedIn Recruiter, Indeed, Glassdoor, Handshake, Learning Management Systems (LMS), Microsoft Excel (data tracking & reporting), PowerPoint, Canva
- Leadership & Analytical Strengths - Cross-functional collaboration, process improvement, recruitment metrics tracking, survey analysis, project coordination, strong written & verbal communication

Nicholas Strodthoff

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EDUCATION

University of Wisconsin Oshkosh, Oshkosh WI

Graduation: December 2026

*Bachelor of Business Administration, Economics
Sales Certificate*

PROFESSIONAL EXPERIENCE

CED, Madison WI

Oct, 2025

Sales Trainee

- Gaining hands-on experience across delivery operations, warehouse workflow, and product knowledge. I support day-to-day logistics while learning the full sales cycle by observing customer interactions, understanding product applications, and developing the fundamentals of relationship-based selling. Focused on building a strong foundation in customer service, inventory accuracy, and operational efficiency.

Calumet Dryer Services, Pipe WI

June 2023 - Oct 2025

Outside Sales Representative (April 2025 – October 2025)

- Built and maintained relationships with farmers, co-ops, and ag businesses to understand their grain-drying and equipment needs.
- Conducted on-site visits to assess operations, recommend appropriate drying systems, and provide product demonstrations.
- Stayed up to date on product specs, performance benefits, and seasonal needs to guide customers toward the right solutions.
- Successfully matched growers with the right-sized grain-drying systems, helping reduce spoilage and improve harvest turnaround times.
- Expanded territory reach by identifying new prospects and uncovering unmet equipment needs across farms and ag businesses.

Agricultural Millwright (June 2023 – April 2025)

- Worked as a foreman leading a small crew of two to four people ensuring project completion, organization, and efficiency.
- Conducted preventative maintenance checks to ensure all system components were functioning properly
- Identified defective parts or components within a system and replaced them as needed
- Drove positive customer experiences by building relationships and providing solutions to needs
- Fabricated and installed parts on a need by basis

PROJECTS & EXTRACURRICULAR

Leadership experience

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- As a foreman, I developed leadership experience by coordinating crews, delegating tasks, and ensuring projects were completed safely and on schedule. I led by example in high pressure environments, with on-the-job training, prioritizing teamwork, problem solving, and clear communication to keep operations running efficiently.

Samuel L. Daggett

Goal: Deliver measurable business results and drive growth in a sales or marketing role.

Education

University of Wisconsin – Oshkosh Anticipated Graduation May 2026
Major: Business; GPA: 3.1

Waterford High School, Graduated 2022
GPA: 3.2

Employment History

Student Marketeer, Red Bull Green Bay WI April 2025 to April 2026

Duties:

- Represent Red Bull at large-scale events across the Midwest, distributing products and engaging with attendees.
- Develop and execute creative marketing missions to increase brand awareness and Red Bull consumption in Wisconsin.
- Support sales by identifying potential new retail locations and adding them to accounts for distribution opportunities.
- Collaborate with local teams to optimize event impact and promotional strategies.

Accomplishments:

- Increased Red Bull presence in targeted Wisconsin markets through strategic event planning and on-the-ground engagement.
- Generated leads for potential new distributors, contributing to expanded product availability.

Sales Intern, Qcomp Technologies Greenville, WI May 2025 to September 2025

Duties:

- Assisted the sales team with lead generation, client research, and CRM data entry
- Participated in team meetings, customer visits, and sales calls to learn professional communication and relationship-building strategies
- Helped the team on the production floor with loading product, taking down robots, and preparing equipment for demonstrations

Accomplishments:

- Built a prospective list of over 1,000 robotics-related companies using ZoomInfo, organizing verified contact information in Excel for targeted outreach

- Updated company website content to improve accuracy, user experience, and client engagement
- Actively contributed ideas and updates during weekly sales meetings to support team goals and performance
- Observed and supported sales calls and client meetings alongside the sales manager, strengthening communication and professional networking skills
- Improved the company's HubSpot database by prospecting over 2,000 target-market contacts on ZoomInfo and organizing them by industries such as Food, Non-Wovens, and Glass

**Sales Intern, Alro Steel Corporation
Oshkosh, WI
June 2024 to September 2024**

Duties:

- Made phone calls to customers confirming receiving hours and max lift information
- Travel to customers weekly to catch up and cook lunch for the company
- Assist in the warehouse when help is needed
- Enter sales data in the AS400 system

Accomplishments:

- Created a positive environment every day
- Achieved a great reputation
- Increased customer relationships

**Sales Intern, Flitz International
Waterford, WI
May 2023 to September 2023**

Duties:

- Manage customer relationship database
- Call inactive customers to update contacts, build new relationships, re-establish sales, and forecast future orders
- Analyze customer sales data across product category, sectors, and regions
- Participate in sales meetings to generate new business ideas and sales strategies
- Assisted with customer service to build FAQ responses
- Independently set up and led trade show product demonstrations, sales promotions, and customer target marketing to build sales funnel
- Developed digital marketing campaign to create a customer funnel and improve brand engagement.

Accomplishments:

- Created a new sales category for the company by turning inactive customers into active customers

- Proposed a novel business idea and sales opportunity to the company
- Made 2,322 total calls, with a sales conversion rate of 5%
- Grew sales in 'cold call' category over 50%
- Contributed significant sales of products in several trade shows

**Founder and Leader, Seaweed Men
Waterford WI
Seasonal, May 2020 to September 2022**

Duties:

- Created business to improve lake property by removing aquatic vegetation
- Managed expenses and reduced costs
- Developed advertisements and found sales opportunities through social media campaigns

Accomplishments:

- Completed 25 property improvement projects annually
- Grew income significantly over 3 years
- Maintained all customers and grew customer base 300%

Coursework

Finance
Digital Marketing

Consumer Behavior
Advanced English

Macroeconomics
Public Speaking

References

Available Upon Request

SAMANTHA DENNIS

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EDUCATION

Bachelor of Business Administration in Finance

University of Wisconsin - Oshkosh

Insurance & Risk Management & Sales Emphasis

May 2026

Oshkosh, WI

GPA: 3.02

- Relevant Courses: Information Systems Strategies and Management, Fundamentals of Sales, Financial Markets

EXPERIENCE

Menard's

Sales and Management Intern

Oshkosh, WI

December 2025 - Present

- Deliver consultative sales support to 50+ customers per shift, driving department revenue through product recommendations and solution-based selling
- Maintain inventory accuracy and merchandising standards to improve product visibility and increase sales conversions
- Collaborate with department managers to support daily sales goals and operational efficiency

Ridgeway Country Club

Beverage Cart, Bartender, Server

Neenah, WI

September 2024 - October 2025

- Served and created a welcoming experience for 200+ members
- Managed time to efficiently serve a large volume of members during events like supper club nights
- Set up and aided in planning of upscale events such as weddings, wine tastings, and bridal showers

Nike Factory Store

Product Life Cycle

Oshkosh, WI

September 2022 - May 2024

- Undertook challenges with footwear capacity and ensure all incoming footwear styles were accurate and represented on salesfloor to enhance footwear selections for consumers; 10 new styles represented every week
- Initiated and outlined new footwear training program for future and current employees to enhance individual growth and development for a team of 35 athletes
- Coordinated with a team of two other people to strategize incoming shipments and corresponding allocations for shipments
- Enhanced consumer experience and adapted lack of product into sales for Nike.com averaging 2-3 online order transactions per month

Chick-fil-A

Shift Lead

Pewaukee, WI

May 2021 - October 2021

- Looked at big-picture operations including long-term improvements to order accuracy and consumer wait times
- Acquired leadership skills to guide long term growth of team members and guide day-to-day team member success
- Handled money; including one safe count per night, 4-5 drawer counts, and misplaced money
- Learned and developed processes for disciplinary action to improve team member accountability

RELATED SKILLS

- Microsoft Office (Word, Powerpoint, and Excel)
- Power BI Training
- SQL Training

CERTIFICATIONS

- Life and Health Insurance Agent Licensing (Wisconsin)

LANGUAGES

- Spanish (intermediate understanding, beginner speaker)

VOLUNTEERING

Volunteer- Habitat for Humanity- Waukesha, WI- June 2021 - June 2021

- Installed first floor laminate flooring in habitat house
- Worked with a group to solve housing needs within the community

SAMANTHA LEGGE

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EDUCATION

University of Wisconsin Oshkosh- Oshkosh, WI

Bachelor of Business Administration- Graduation date: May 2026

Majors: Marketing and Supply Chain Management

Certificate in Sales

WORK EXPERIENCE

Behavior Technician – TRIO Academy - Oshkosh, WI- January 2026 - Present

- Implement individualized treatment plans under the supervision of a BCBA
- Provide one on one assistance to children with Autism
- Collect and record accurate data on client progress and behavior
- Assist children with growing social, communication, and daily living skills

Supply Chain Purchasing Co-Op - Mercury Marine- Fond Du Lac, WI- May 2025 – January 2026

- Developed and maintained strong relationships with suppliers
- Worked closely with suppliers to ensure shipments arrived on time
- Processed weekly MRP and acted when needed to maintain healthy inventory levels
- Entered advanced shipping notices into Mercury's system so that orders could be received upon arrival at the dock

Server- Parker Johns BBQ & Pizza- Oshkosh, WI- June 2023 – May 2025

- Provided exceptional customer service by taking orders and listening to customer requests
- Trained new team members how to take orders, deliver food, and process payments
- Effectively promoted both weekly specials and the rewards program to encourage customers to return
- Ensured customer satisfaction by checking on tables and going above and beyond to elevate the customer experience

Assistant Manager- Odyssey Fond du lac Theatre- Fond Du Lac, WI- January 2023 - August 2023

- Ensured financial accuracy by counting drawers at closing and completing the deposits
- Resolved employee disputes to keep the theatre running smoothly
- Provided exceptional customer service by listening to customer complaints and providing solutions
- Aided in maintaining accurate records by counting inventory

SKILLS AND STRENGTHS

- Strong leadership skills through training and managing new employees
- Strong communication skills developed while serving customers and working with suppliers
- Advanced time management skills developed while taking a full course load and working 30-35 hours per week
- Proficient in Microsoft office through daily utilization while working as a purchasing Co-Op
- Excellent organizational skills learned while working on team presentations for college courses
- Able to self-manage along with the ability to work effectively in a team environment

EXTRA CURRICULARS

Officer, Marketing & Sales Club Spring 2025 – Present

- Work with various businesses to set up guest speaking events
- Reserve rooms for club meetings
- Aid with planning club meetings

VOLUNTEER INVOLVEMENT

Volunteer- Holyland Donkey Haven- Mount Calvary, WI

- Cleaned and maintained animal stalls
- Distributed outreach flyers to the community

Trace Schroepfer

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EDUCATION

University of Wisconsin – Oshkosh

Oshkosh, WI

Bachelor of Business Administration in Marketing

May 2026

- GPA: 3.0
- Relevant Coursework: Quantitative Business Analysis, Information Systems, Digital Marketing Analytics, Sales Management

WORK & LEADERSHIP EXPERIENCE

Schroeder Environmental Cleaning Services, Inc.

Green Bay, WI

Sales Intern & Field Technician

June 2024 – Current

- Conduct 25 site assessments to gather technical data, assisting senior sales staff in drafting accurate project estimates and service proposals
- Perform field operations, including industrial tank cleaning, confined space "hole watch," and comprehensive site remediation
- Test and provide feedback on company job sheet user interface for mobile use, ensuring field foremen can quickly and accurately log data while on-site
- Maintain full compliance with safety regulations by completing comprehensive OSHA and HAZWOPER training to guarantee safe handling of hazardous materials

Walmart

Oshkosh, WI

CAP 2 Associate

September 2020 – April 2021

- Operated handheld scanners (TC70/Me@Walmart) to manage backroom inventory, check price points, and verify on-hand counts
- Balanced freight tasks with customer assistance, providing directions and product information to shoppers while working on sales floor
- Stocked and "zoned" shelves in high-traffic departments, ensuring products were front-faced, labeled correctly, and organized for a premium shopping experience

Arby's

Neenah, WI

Cashier / Backline

January 2019 – September 2020

- Sold promotional items and meal upgrades, consistently contributing to daily sales targets and average check growth
- Processed transactions accurately using the POS system, managing cash, credit, and mobile payments with zero variance in drawer counts
- Maintained strict food safety and sanitation protocols, ensuring all workstations met health department standards and internal quality checks

SKILLS & INTERESTS

- Technical Skills: Microsoft 365, Google Analytics, Ableton
- Certifications: OSHA 30, HAZWOPER, Lockout/Tagout (LOTO), Personal Protective Equipment Training, CPR, UWO Digital Marketing
- Interests: Fishing, Country Music, Hiking, Boating, Recreation Football

Wes Everson

920.517.2144 – Fond du Lac, WI – Weseverson22@gmail.com

EDUCATION

University of Wisconsin Oshkosh
Bachelor of Communication
Major: Interpersonal Communications

Oshkosh, WI
Graduation Date: May 2026
GPA: 2.7

WORK EXPERIENCE

Wisconsin Stainless Head Mfg.
Metalworking and Production Specialist

Fond du Lac, WI
2017-- Present

- Proficient in various metalworking techniques such as welding, shearing, polishing, forming, and plasma cutting
- Ability to operate machinery, including forklifts, shears, presses, plasma cutters, and polishers
- Excel in basic forms of measurement such as reading a tape measure and operating an Ultra-sonic Thickness Tester
- Commitment to quality control standards to ensure that final products meet customer requirements and specifications, including material identification and labeling.
- Familiar with many types of raw material, including several grades of Stainless Steel and Aluminum. also worked with a bit of copper and mild steel.
- ASME code certified welder

Lucky Penny LLC

Fond du Lac, WI

Laborer

Summer of 2022

- Managed and organized confidential blueprints and files
- Jobsite organizer
- Worked from both within the office and from external locations

SKILLS

-
- Public speaking experience and communication skills gained through my coursework
 - Creative thinking and innovation skills
 - Experience with the Microsoft Suite in the areas of basic business use
 - Ability to self-manage and function on an individual level, as well as work effectively within a group environment
 - Excellent at teaching as well as being taught

ACTIVITIES AND VOLUNTEER EXPERIENCE

Fond Du Lac humanin Society
Volunteer

Fond Du Lac, WI
March 2024

- Assist in everyday store management such as cleaning dog and cat kennels, upkeep on the animals, and health.

Rec. Baseball League
Member

Fond Du Lac, WI
2008 – 2025

PROFESSIONAL SUMMARY

Reliable and detail-oriented metalworking and production specialist with over seven years of hands-on manufacturing experience and ASME welding certification. Currently pursuing a Bachelor of Communication in Interpersonal Communication to strengthen leadership, teamwork, and professional communication skills. Strong background in welding, fabrication, machinery operation, quality control, and workplace safety.

ADDITIONAL INFORMATION

- Experienced in physically demanding environments and committed to workplace safety.
- Strong interest in leadership development and workplace communication improvement.